

San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027

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www.sanpasqualunion.net

August 2016

Regarding: **School Attendance**

Dear Parent/Guardian:

As we begin a new school year, I want to welcome you as our partner in your child's education. I know you want your child to have the best education possible. I am committed to making this wish a reality for all of our students.

The purpose of this letter is to ask all parents to ensure the regular and on time attendance of their children at school. Absences and tardies place a child at a disadvantage. We all naturally feel anxiety when we are late or fall behind. Being in class on time and ready to learn sets kids up for success. Being on time and ready feels good, producing confidence and promoting learning. Making sure your child attends school every day and on time is something every parent can and should do to provide their child with the best education possible.

California law defines the acceptable reasons for a child's absence from school. In general terms, the law provides for excused absences when your child is ill or has a medical appointment. It also authorizes short-term absences for a number of special circumstances, such as attending the funeral of an immediate family member or to observe a religious holiday. Family trips **do not** qualify as legally excused absences. Our Attendance Clerk, Mrs. Anguiano, can provide you with the specifics on excused absences as they are outlined in Education Code, section 48205.

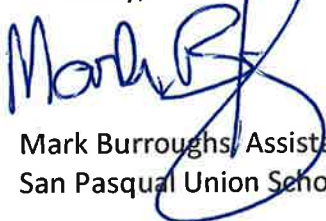
As I mentioned earlier, being present, on time, and ready to learn is a prerequisite to success in school. Because of this, I have instructed our staff to monitor our students' attendance very carefully. Please note that Education Code section 48260 defines a student as *truant* when they have been absent from school, without a valid excuse, for 30 minutes or more on three (3) days in the same school year. Further, Education Code section 48262 defines a student as *habitually truant*, and authorizes legal action, when the student has been reported truant three (3) or more times in the same school year.

To assist with your family's scheduling, I have attached a copy of the school calendar for this year. The calendar lists all school holidays and minimum school days. I respectfully request you schedule vacations and non-emergency medical appointments to occur when school is not in session.

As we go forward during this school year, I want you know how grateful we are at San Pasqual Union School to have been entrusted with the care and education of your child. Partnering with you in the education of your child is an honor and commitment we take very seriously.

If you have any questions, please feel free to contact me at 760-745-4931 x1105 or via email at mark.burroughs@sanpasqualunion.net.

Sincerely,

A handwritten signature in blue ink that reads "Mark Burroughs". The signature is stylized and overlaps with the typed name below it.

Mark Burroughs, Assistant Principal
San Pasqual Union School

Attachment: San Pasqual Union School Calendar, 2016-2017

cc: Shannon Hargrave, Principal/Superintendent

2016-2017 San Pasqual Union School District Calendar

	M	T	W	T	F	STUDENT DAYS	TEACHER DAYS	LEGAL HOLIDAY	LOCAL HOLIDAY	NOTES
JULY					1	0	0	1		
	4	5	6	7	8	0	0			7/04 Independence Day Observed
	11	12	13	14	15	0	0			
	18	16	17	18	19	0	0			
	25	26	27	28	29	0	0			
AUG	1	2	3	4	5	0	0			
	8	9	10	11	12	0	0			8/12 New Tchrs Rpt
	15	16	17	18	19	3	5			8/15 Tchrs Rpt., 8/17 First Day of School
	22	23	24	25	26	8	10			
SEPT	29	30	31	1	2	13	15			
	5	6	7	8	9	17	19	1		9/05 Labor Day
	12	13	14	15	16	22	24			
	19	20	21	22	23	27	29			
OCT	26	27	28	29	30	32	34			9/30 Progress Reports
	3	4	5	6	7	37	39			Parent/Teacher Conference Week min days
	10	11	12	13	14	42	44			
	17	18	19	20	21	47	49			
	24	25	26	27	28	52	54			
NOV	31	1	2	3	4	56	59			10/31 Non-Student Day , 11/4 End of 1st Trimester
	7	8	9	10	11	59	62	1		No School 11/10, 11/11 Veteran's Day
	14	15	16	17	18	64	67			
	21	22	23	24	25	64	67	1	1	11/21 -11/25 Thanksgiving Break
DEC	28	29	30	1	2	69	72			
	5	6	7	8	9	74	77			
	12	13	14	15	16	79	82			
	19	20	21	22	23	83	86		1	
	26	27	28	29	30	83	86	1	1	12/23 - 1/6 Winter Break
JAN	2	3	4	5	6	83	86	1		
	9	10	11	12	13	88	91			1/13 Progress Reports
	16	17	18	19	20	92	95	1		1/16 Martin Luther King Jr. Day
	23	24	25	26	27	97	100			
FEB	30	31	1	2	3	102	105			
	6	7	8	9	10	107	110			
	13	14	15	16	17	111	114	1		2/17 Lincoln's Birthday, 2/20 President's Day
	20	21	22	23	24	114	118	1		2/21 Non-Student Day
MAR	27	28	1	2	3	119	123			3/3 End of Second Trimester
	6	7	8	9	10	124	128			
	13	14	15	16	17	129	133			
	20	21	22	23	24	134	138			
	27	28	29	30	31	139	143			
APR	3	4	5	6	7	144	148			
	10	11	12	13	14	144	148		1	4/10-4/17 Spring Break
	17	18	19	20	21	148	152			4/21 Progress Reports
	24	25	26	27	28	153	157			
MAY	1	2	3	4	5	158	162			
	8	9	10	11	12	163	167			
	15	16	17	18	19	168	172			
	22	23	24	25	26	173	177			
JUNE	29	30	31	1	2	177	181	1		5/29 Memorial Day
	5	6	7	8	9	180	185			6/07 Last Day of School ~ Min day, 8th Grade Promotion
	12	13	14	15	16					6/8 Last Teacher Day
	19	20	21	22	23					
Board approved 2/10/15										School dismissed at 1:30 on "shaded" days School closed on "bold outlined" days